



Integrating Content and Language in Higher Education

Agenda for the General Meeting of the ICLHE Association

to be held at the Université de Mons, Belgium, on Friday 16 October 2020 at 11.00 (CET).

Invitation to members to attend

| Item | Responsible | Time |
|---|---------------------------------------|------|
| 1. Opening by the Chair | Bob Wilkinson | 2' |
| 2. Minutes of the AGM of 17 October 2019 | Patrick Studer | 1' |
| 2.1. Approval of Minutes | | |
| 3. Annual Report | | |
| 3.1. Activity Report from the Board | Bob Wilkinson | 5' |
| 3.2. Financial report of the year 2019-2020, including budget for 2020-2021 | Ute Smit | 5' |
| 3.2.1. Report of members of the audit committee | Diane Schmitt, Annette Bradford | 2' |
| 3.3. Membership report | Ute Smit | 5' |
| 3.4. Approval of Annual Report | Patrick Studer | 2' |
| 4. Approval of membership fees | Ute Smit | 5' |
| 4.1. Note: The General Meeting has to approve the membership fee. The Board will present a proposal for the fee for the coming year. | | |
| 5. Reports from Special Interest and Regional Groups: | Joyce Kling | 5' |
| 5.1. PhD SIG. | | |
| 5.2. East Asia Regional Group | | |
| 5.3. Spain Regional Group | | |
| 5.4. Italy Regional Group | | |

| | | | |
|----|---|----------------|----|
| 6. | 7 th ICLHE Conference 2021, Maastricht University, Netherlands | Bob Wilkinson | 5' |
| 7. | Notices and motions submitted to the AGM by members | | |
| 8. | Any other business | Patrick Studer | 5' |
| 9. | Close of meeting | Patrick Studer | 1' |

Note: The definitive agenda and accompanying documents will be distributed on Monday 12 October before the General Meeting. Members may submit items for discussion at the General Meeting. Please ensure such items arrive at the email address below before Thursday 8 October 2020. Due to unusual nature of this meeting, acceptance of items for discussion is at the discretion of the Chair and Secretary. All items submitted will be noted in the records. The members meeting at the AGM may also accept items raised at the time of the Meeting.

Robert Wilkinson
Chair, ICLHE

Patrick Studer
Secretary, ICLHE

info@iclhe.org