



## Integrating Content and Language in Higher Education

### Agenda for the General Meeting of the ICLHE Association

to be held at Maastricht University, Netherlands, on Thursday 21 October 2021 at 12.15 (CET) (and online).

#### Invitation to members to attend

Item	Responsible	Time
1. Opening by the Chair	Bob Wilkinson	2'
2. Minutes of the AGM of 16 October 2020	Patrick Studer	1'
2.1. Approval of Minutes	Polling (Jenny Valcke/TJ Ó Ceallaigh)	
3. Annual Report		
3.1. Activity Report from the Board	Bob Wilkinson	5'
3.2. Financial report of the year 2020-21, including budget for 2021-2022	Ute Smit	5'
3.2.1. Report of members of the audit committee	Diane Schmitt, Julie Walaszczyk	2'
3.3. Membership report	Ute Smit	5'
3.4. Reports from Special Interest and Regional Groups:	Annette Bradford	5'
3.4.1. PhD SIG.		
3.4.2. East Asia Regional Group		
3.4.3. Spain Regional Group		
3.4.4. Italy Regional Group		
3.5. Approval of Annual Report	Patrick Studer Polling (Jenny Valcke/TJ Ó Ceallaigh)	2'

4. Approval of membership fees	Ute Smit	5'
4.1. Note: The General Meeting has to approve the membership fee. The Board will present a proposal for the fee for the coming year.	Polling (Jenny Valcke/TJ Ó Ceallaigh)	
5. 7 <sup>th</sup> ICLHE Conference 2022, Maastricht University, Netherlands - update	Bob Wilkinson	5'
6. Notices and motions submitted to the AGM by members - None submitted by one week before the meeting.	Patrick Studer	1'
7. Any other business	Patrick Studer	5'
8. Close of meeting	Patrick Studer	1'

Note: Should the definitive agenda and accompanying documents deviate from the above, further information will be distributed on Wednesday 20 October before the General Meeting. Members may submit items for discussion at the General Meeting. No items had been received for inclusion on the agenda by Thursday 14 October 2021 (one week before the AGM). Due to unusual nature of this meeting, acceptance of items for discussion is at the discretion of the Chair and Secretary. All items submitted will be noted in the records. The members meeting at the AGM may also accept items raised at the time of the Meeting.

Robert Wilkinson  
Chair, ICLHE

Patrick Studer  
Secretary, ICLHE

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