



Integrating Content and Language in Higher Education

Agenda for the General Meeting of the ICLHE Association

to be held

at Federal University of Health Sciences of Porto Alegre (UFCSPA) Rua Sarmento Leite 245,
on Friday September 26, 2025, 13:00-14:00 BRT (Brasília Time; UTC/GMT -3 hours)

in Moacyr Scliar Theater - Building 2

and online: <https://ki-se.zoom.us/j/61223527265>

Item	Responsible	Time
1. Opening by the Chair	Ute Smit	2'
2. Minutes of the AGM of 11 October 2024	Emma Dafouz	1'
2.1. Approval of Minutes		
3. Annual Report		
3.1. Activity Report from the Board	Ute Smit	5'
3.2. Financial report of the year 2024-2025, including budget for 2025-2026	Patrick Studer	5'
Report of the audit committee (Magnus Gustafsson, Vicent Beltrán Palanques)	Patrick Studer	1'
3.3. Membership report	Patrick Studer	5'
3.4. Reports from Special Interest and Regional Groups:	Maha Rakhshandehroo	10'
- PhD SIG		
- DACH Regional Group		
- East Asia Regional Group		
- Italy Regional Group		
- Spain Regional Group		
- Content Educator SIG	Magda Walenta & Amani Eltayb	

3.5. Approval of Annual Report	Emma Dafouz	2'
4. Approval of membership fees	Patrick Studer & Emma Dafouz	5'
4.1. Note: The General Meeting has to approve the membership fee. The Board will present a proposal for the fee for the coming year.		
5. Future ICLHE events: 2026 Symposium in Winterthur (Switzerland; 15-16 October) and call for 2027 & 2028 events	Ute Smit	5'
6. Any other business	Emma Dafouz & all attendees	5'
7. Close of meeting	Emma Dafouz	1'

Ute Smit

Chair, ICLHE

info@iclhe.org

Emma Dafouz

Secretary, ICLHE